



11th Admissions

User Manual for Students

(**Student application form PART-1**)

for year 2020-21

**SCHOOL EDUCATION
AND SPORTS
DEPARTMENT,
MAHARASHTRA**

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• LOGIN PROCESS

The homepage for the college registrations for 11th admissions across the state of Maharashtra can be accessed from the url: <https://11thadmission.org.in/> . Choose your region by clicking on it to proceed with the student registration process.

Government of Maharashtra
School Education and Sports Department
Std. 11th Centralised Online Admission Process 2020-21

Home

Varsha Eknath Gaikwad
Minister,
School Education

Omprakash alias Bacchu Babarao Kadu
State Minister,
School Education

Vandana Krishna (I.A.S)
Additional
Chief Secretary

Vishal Solanki (I.A.S)
Commissioner
(Education)

Dinkar Patil
Director of Education
(Secondary and Higher
Secondary)

Std. 11th Centralised Online Admission Process 2020-21

The online admission process for std XI, in the defined six online admission areas Mumbai Metropolitan Region Development Authority (MMRDA) in Mumbai, Thane, Raigad districts, Pune and Pimpri-Chinchwad Municipal Corporation areas alongwith Nagpur, Amravati, Nashik and Aurangabad Municipal Corporations is applicable to all recognized Junior Colleges affiliated to the Maharashtra State Board and it is mandatory for all to participate in the online admission process, as all admissions will be done through online process only.

Choose region to Apply

- Mumbai
- Pune
- Nagpur
- Nashik
- Aurangabad
- Amravati

Contact Details

call us at: 09823009801
e-mail us at: doecentralize1state@gmail.com

Region	Email ID
Mumbai	mumbai.11thadmission@gmail.com
Pune	11thonlineadmissiondydpune@gmail.com

Below is Home screen of the region portal.

For New Registration Student can click on Student Register button.

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Std. 11th Centralised Online Admission Process 2020-21
(Pune & Pimpri Chinchwad Municipal Corporation Area)

Helpline Number:
09823009801
11thonlineadmissiondydpune@gmail.com

Home

Announcement

Notifications | Admission Schedule | Govt. Gazettes & GRs | Court Orders

Sr. No.	Publish Date	Document Description
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Student Registration

Login

Login ID
Password
CAPTCHA
Login
Forgot Password ?

After registration ,Student from their respective region will be able to login from this page by entering their specific Login ID and Password.

● **REGISTRATION PAGE:**

- **Applicant's School Area:** Student can select the school area from where he/she has passed 10th examination.
- **Applicant status:** It would be the student's status as Fresher/Repeater/Previously Pass.

In **10th Standard or Equivalent Examination Board** section student need to select the Board of 10th exam.

- **Applicant's Personal Information:**
 - **Seat / Roll Number:** It would be textbox field which would be entered by user and should contain numeric values.

Note: If the candidate is of SSC board the below field data will auto populate by clicking on the 'Get SSC Data' button. For other boards candidates need to fill the data by their own.

- **Month (e.g. March/July/October):** It would be dropdown field which will provide the list of month
- **Year (e.g. 2020):** It would be dropdown field which will provide the years.
- **Name of the Applicant as appearing in 10th Standard Marksheet/Admit Card:** It would be textbox field which would be entered by user.

The screenshot shows the 'Student Registration' form. At the top, there are logos for the Government of Maharashtra and the State Board of Secondary Education. The form is divided into several sections:

- Applicant's School Area:** Three radio button options: 'PNC and PNC Area', 'Outside PNC and PNC Area', and 'Outside Maharashtra State'.
- Applicant's Status:** Three radio button options: 'Fresher', 'Repeater', and 'Previously Passed'.
- With Standard or Equivalent Examination Board:** A row of radio button options for different boards: SSC, CBSE, ICSE, IB, ISCSE, ICSE, and 'Any Other Board'.
- Applicant's Personal Information:** Fields for 'Seat / Roll Number', 'Month (e.g. March/July/October)', 'Year (e.g. 2020)', and 'Name of the applicant as appearing in 10th Standard Marksheet/Admit Card'.
- Applicant's Contact Details:** Fields for 'Mobile Number' and 'E-Mail ID (If Available)'.
- Security Question Details:** A dropdown for 'Security Question' and a text input for 'Security Question's Answer'.
- Password Details:** Fields for 'Password' and 'Confirm Password'.
- Captcha Details:** A 'TYPE CAPTCHA CODE' field and a captcha image.

 A green 'Register' button is located at the bottom center of the form.

- **Applicant's Contact Details:**
 - **Mobile Number:** It would be textbox field which would be entered by user and should contain numeric values.
 - **E-Mail ID (If Available):** It would be textbox field which would be entered by user
- **Security Question Details:**
 - **Security Question :** It would be dropdown field which will provide the list of Questions
 - **Security Question's Answer:** It would be textbox field which would be entered by user
- **Password Details:**

- **Password:** It would be textbox field which would be entered by user
- **Confirm Password:** It would be textbox field which would be entered by user

Check the information filled in the registration form, if it is correct then click on **'Register'** button.

Once you click on Register button, the page with Application Form No. / Login ID with Important instructions will appear.

Read All the Instruction and click on **'Proceed With Login>>>'** button.

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(Pune & Pimpri Chinchwad Municipal Corporation Area)

Helpline Number :
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Home

User Login Details

Dear **HANDAL YASH RAJESH**, You have Registered Successfully.
Your Application Form No. / Login ID : **PN1100009**

Important Instruction :

- LOGIN ID and Password has been sent to your Registered Mobile Number.
- Kindly note down the "LOGIN ID". This unique LOGIN ID and the Password you have created will be used for LOGIN to complete the Application Form and for further Admission Process.
- Students are advised not to disclose or share his/her password with anybody. School Education and Sports Department will not be responsible for violation or misuse of the password of a candidate.
- Students can change his/her passwords after login, if desired.
- Student should remember to log out at the end of their session so that the particulars of the candidate cannot be tampered or modified by unauthorized persons.

[Proceed to Login >>>](#)

● LOGIN PAGE:

- Candidate can login into this portal using your username and password.
- If Candidate have forgotten your username/password, he/she can reset them using links below "Forgot Password" button.

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Helpline Number :
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Home

Login

Instructions :

- Please enter your Login ID and Password.
- You are advised not to disclose or share your password with anybody.
- Only authorised users are allowed to proceed further.
- Your IP Address and other information will be captured for security reasons.

Login ID

Password

P X 9 C W

TYPE CAPTCHA COD

Login

Not Registered ? [Register Here](#)

[Forgot Password ?](#)

● PAYMENT PROCESS:

Once candidate Logged in, Admission Processing Fee page will appear with the data, candidate have filled in registration form, where he/she will have to select the Mode of Payment.

- Online Payment Mode: payment can be done by Credit Card / Debit Card / Internet Banking / UPI)
- Offline Payment Mode: Candidate need to visit School or Convenient Guidance Center for Payment.

Candidate can proceed with filling the profile but won't be able to lock the form until he/she visits the School or Convenient Guidance Center to make Payment.

Select your preferable payment mode option and click on 'Proceed to Pay Admission Processing Fee' button.

Admission Processing Fee			
Application Form No. PN1100009			
Applicant's School Area			
PMC and PCMC Area (Applicant's passing standard 10th examination from a school located in Pune and Pimpri Chinchwad Municipal Corporation Area)			
Applicant's Status			
Fresher (Applicant appearing for standard 10th examination for the first time in March 2020)			
10th Standard or Equivalent Examination Board			
SSC (Maharashtra State Secondary School Certificate)			
Applicant's Personal Information			
10th Standard or Equivalent Examination Details			
Seat / Roll Number	C000100	Passing Month	March
Passing Year	2020	Name of the Applicant	HANDAL YASH RAJESH
Admission Processing Fee Details			
Fee To Pay (₹)		150/-	
Payment Mode	<input type="radio"/> Online (Credit Card / Debit Card / Internet Banking / UPI) <input type="radio"/> Offline (Visit Your School or Convenient Guidance Center for Payment)		
Proceed to Pay Admission Processing Fee >>>			

● APPLICATION PROCESS:

After login user can register itself, a new application page will open. Application page is divided into 7 sections:




- Personal Details.
- Address Details.
- Category & Reservation Details.
- Qualification Details.
- Documents Verification Details.

- Upload Required Documents.
- Lock Application form.

Description of Each Section of Application Page:

- Personal Details:

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Dashboard	Personal Details			
Application Form	Applicant's Personal Information			
Personal Details	10th Standard or Equivalent Examination Details *			
Address Details	Name of the Applicant as appearing in 10th Standard Marksheet/Admit Card *	HANDAL YASH RAJESH	Name of the School Attended for 10th Standard *	MODERN HIGH SCHOOL, GANESHKHI
Category & Reservation Details	School Index Number of the Last School Attended for 10th Standard *	1111.042 (e.g. 99.99.999)	UDISE Number of School *	27251401407
Qualification Details	Applicant's Mother's Name *	ANITA	Gender *	Male
Documents Verification Details	Date of Birth *	14/06/2004	Applicant's Aadhaar Number	■■■■■■■■■■
Upload Required Documents	Save & Next			
Lock Application Form				
Miscellaneous				
Check Document Verification Status				
Pay Registration Fee				
Payment History				
Send Grievance				
Check Grievance Status				
Change Mobile No. / E-Mail ID				
Change Password				

- **Name of the Applicant as appearing in 10th Standard Marksheet/Admit Card:** : It would be textbox field which would be entered by user and should contain characters' values.
- **Name of the School Attended for 10th Standard:** : It would be textbox field which would be entered by user and should contain characters' values.
- **School Index Number of the Last School Attended for 10th Standard:** : It would be textbox field which would be entered by user and should contain numeric values.
- **UDISE Number of School** It would be textbox field which would be entered by user and should contain numeric values.
- **Gender:** It would be dropdown field and having values 'Male', 'Female' and 'Transgender'
- **Date of Birth:** It would be textbox field which would be entered by user and should contain numeric values.
- **Applicant's Aadhaar Number** It would be textbox field which would be entered by user and should contain numeric values.

Note : For SSC board candidate the above data will automatically come from system. For the Candidates other than SSC board will have to enter the data in above fields by their own.

- Address Details:

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Dashboard	Address Details
Application Form	Applicant's Address for Correspondance
Personal Details	Address * <input type="text"/> Pin Code * <input type="text"/>
Address Details	(Building, House No., Street, Peth etc)
Category & Reservation Details	State * Maharashtra District * Select
Qualification Details	Tehsil / Taluka * <input type="text"/> City / Town / Village * <input type="text"/>
Documents Verification Details	Applicant's Contact Details
Upload Required Documents	Note : If applicant does not have mobile number or e-mail id, then please give parent's / relative's mobile number and e-mail id (if available) so as to receive timely communications, alerts and updates.
Lock Application Form	Mobile Number 1 * <input type="text"/> Mobile Number 2 (If Available) <input type="text"/>
Miscellaneous	Landline Phone Number (If Available) <input type="text"/> E-Mail ID (If Available) <input type="text"/>
Check Document Verification Status	Save & Next
Pay Registration Fee	
Payment History	
Send Grievance	
Check Grievance Status	
Change Mobile No. / E-Mail ID	

- **Address:** It would be text field which would be entered by user and should contain alphanumeric values
- **Pin Code:** It would be text field which would be entered by user and should contain numeric values.
- **State:** It would be dropdown field which will provide the list of states.
- **District:** It would be dropdown field which will provide the list of states as per the selected state.
- **Tehsil / Taluka:** It would be textbox field which would be entered by user and should contain characters' values.
- **City / Town / Village:** It would be textbox field which would be entered by user and should contain characters' values.
- **Mobile Number:** It would be textbox field which would be entered by user and should contain numeric values.
- **Mobile Number 2:** It would be textbox field which would be entered by user and should contain numeric values.
- **Landline Phone Number:** It would be textbox field which would be entered by user and should contain numeric values.
- **E-Mail ID:** It would be textbox field, entered by user and should be in email format which contain alphanumeric values.

• **Category & Reservation Details:**

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Category & Other Reservation Details

Note: Applicant from Maharashtra State claiming any reservation (constitutional one) / or special) should visit that respective schools or convenient guidance centre for verification and approval for that category.

Applicant's Domicile Details

Are You Domicile of Maharashtra ? * Yes No

Applicant's Reservation Category Details

Category *

Applicant's Other Special Reservation Details

A. Does Applicant's Parent(s) belong to Serviceman / Ex-Serviceman Category ? * Yes No

B. Has Applicant's Parent been Transferred to Other Process Area ? * Yes No

C. Whether Applicant's Grandparents Freedom Fighters ? * Yes No

D. Does Applicant belong to Sports Category ? * Yes No

E. Does Applicant belong to Handicapped (Divyang) / Hearing Disability Category ? * Yes No

F. Does Applicant belong to Earthquake or Project Affected ? * Yes No

G. If you are falling under category of orphan as per the provisions in GR dated 2nd April 2018, would you like to apply for 1% quota in the admission process ? * Yes No

Admission for Bfcol, HVC (Technical Quota Admission)

Do you want admission for Bfcol / HVC (Under Technical Quota (Bfcol)) ? * Yes No

Minority Quota Admission

Do you belong to Minority Category ? * Yes No

Inhouse Quota Admission

Do you want to take admission in Inhouse Quota ? * Yes No

- **Are You Domicile of Maharashtra? :-** It would be radio button having values YES or NO

If Yes – below two fields will appear:

Applicant's Domicile Details

Are You Domicile of Maharashtra ? * Yes No

Applicant's Reservation Category Details

Category *

Do you have Caste Certificate issued by Competent Authority of Maharashtra ? * Yes No

Do you have Non-Creamy Layer Certificate issued by Competent Authority of Maharashtra ? * Yes No

i. Caste Certificate issued by Competent Authority of Maharashtra is Required.

ii. Non-Creamy Layer Certificate issued by Competent Authority of Maharashtra is Required.

- **Do you have Caste Certificate issued by Competent Authority of Maharashtra?:- :-** It would be radio button having values YES or NO
- **Do you have Non-Creamy Layer Certificate issued by Competent Authority of Maharashtra?:** It would be radio button having values YES or NO

If Candidate doesn't have Cast Certificate and Non-Creamy Layer Certificate category for admission will be considered as OPEN.

- **Does Applicant's Parent(s) belong to Serviceman / Ex-Serviceman Category?:** It would be radio button having values YES or NO
- If YES :**
- For Serviceman : Certified Copy of Service Certificate is Required.
 - For Ex-Serviceman : Certified Discharged Certificate / Certificate issued by District Sainik Board is Required.

- **Has Applicant's Parent been Transferred to Online Process Area?:** would be radio button having values YES or NO
If YES: Transfer Certificate of the Employee on or after 1st October, 2019 and Joining Certificate is Required.

- **Whether Applicant's Grandparents Freedom Fighters?:** would be radio button having values YES or NO
If Yes: i. The documents as specified by Maharashtra GR HSC/1097(1444/97)/Umashi-1 dated March 25, 2010 are Required.

- **Does Applicant belong to Sports Category?:** would be radio button having values YES or NO
If YES : two field will appear

D. Does Applicant belong to Sports Category ? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
Level of Participation *	Select ▼
Rank Obtained *	Select ▼

1. **Level of Participation:** It would be a dropdown containing the values as 'International' and 'National'

D. Does Applicant belong to Sports Category ? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
Level of Participation *	<div style="border: 1px solid #ccc; padding: 2px;"> Select ▼ Select International National </div>
Rank Obtained *	Select ▼

2. **Rank Obtained:** It would be a dropdown containing the values as 'Medal Winner (Gold, Silver, Bronze)', 'Runner-Up' and 'Participant'.

Level of Participation *	Select ▼
Rank Obtained *	<div style="border: 1px solid #ccc; padding: 2px;"> Select ▼ Medal Winner (Gold, Silver, Bronze) Runner-up Participant </div>
i. The Certificate from Competent Authority as required vide GR no. HSC/1707(2.22/07)Umashi-1 dated	
E. Does Applicant belong to Handicapped (Divyang) / Hearing Disability Category ? *	

- **Does Applicant belong to Handicapped (Divyang) / Hearing Disability Category ?:** would be radio button having values YES or NO

- **Does Applicant belong to Earthquake or Project Affected?:** would be radio button having values YES or NO

If YES: The Certificate issued by Collector / District Rehabilitation Officer is Required.

- **If you are falling under category of orphan as per the provisions in GR dated 2nd April 2018, would you like to apply for 1% quota in the admission process?** would be radio button having values YES or NO

If YES: The Orphan Certificate issued by the Competent Authority as mentioned in the GR dated 2nd April 2018 is Required.

- **Do you want admission for Bifocal / HSVC (Under Technical Quota (25%))?** would be radio button having values YES or NO

If YES: one more field will appear as:

- **Have you opted at SSC Exam any subject out of V1, V2, V3 or any subject of NSQF ? (e.g. Multiskill, Retail, Health and Wellness etc.): %)?** would be radio button having values YES or NO

- **Do You belong to Minority Category?:** would be radio button having values YES or NO

If YES, then two fields will open as:

1. Linguistic Minority: It would be a dropdown field containing the list of languages.

Minority Quota Admission

Do You belong to Minority Category ? *

Yes No

Linguistic Minority

Religious Minority

i. Minority Certificate is Required.

Inhouse Quota Admission

Do you want to take admission in Inhouse Quota ? *

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Select

- Select
- Bengali
- Gujarati
- Hindi
- Konkani
- Malayalam
- Marwadi
- Punjabi
- Sindhi
- South Indian
- Tamil
- Urdu

2. Religious Minority: It would be a dropdown field containing the list of Religions.

Minority Quota Admission

Do You belong to Minority Category ? * Yes No

Linguistic Minority

Religious Minority

i. Minority Certificate is Required.

Inhouse Quota Admission

Do you want to take admission in Inhouse Quota ? * Yes No

Religious Minority Dropdown:

- Select
- Buddhism
- Catholics
- Christian
- Jain
- Muslim
- Parsi
- Roman
- Sikh

Candidate will have to upload Minority Certificate on the 'Upload Required Document' page.

- **Do you want to take admission in Inhouse Quota ?:** would be radio button having values YES or NO
- **Qualification Details:**

Dashboard	Qualification Details
Application Form	10th Standard Examination Details
Personal Details	Passing Status <input type="text" value="Pass"/>
Address Details	Is Passed 10th Standard with English as a Subject ? <input checked="" type="radio"/> Yes <input type="radio"/> No
Category & Reservation Details	Is Passed 10th Standard with Science as a Subject ? <input checked="" type="radio"/> Yes <input type="radio"/> No
Qualification Details	
Documents Verification Details	
Upload Required Documents	
Lock Application Form	
Miscellaneous	
Check Document Verification Status	
Pay Registration Fee	
Payment History	
Send Grievance	
Check Grievance Status	
Change Mobile No. / E-Mail ID	
Change Password	

Marks	Marks Obtained	Marks OutOf	Percentage (%)
Total Marks	<input type="text"/>	<input type="text"/>	<input type="text"/>
Science Marks	<input type="text"/>	<input type="text"/>	<input type="text"/>

- **Passing status:** It would be a dropdown field.
- **Is Passed 10th Standard with English as a Subject?:** It would be radio button having values YES or NO.
- **Is Passed 10th Standard with Science as a Subject?:** It would be radio button having values YES or NO.
If YES: candidate will have to enter the Marks of Obtained, Out of Marks and Percentage of science subject.
- **Marks Obtained:** It would be textbox field which would be entered by user and should contain numeric values.

- **Marks out of:** It would be textbox field which would be entered by user and should contain numeric values.
- **Percentage:** It would be textbox field which would be entered by user and should contain numeric values.

Note : For SSC board candidate the above data will automatically come from system. For the Candidates other than SSC board will have to enter the data in above fields by their own.

- **Document Verification Details:**

- **Documents Verification At:** It would be radio button having values Guidance centre. Documents will be verified at Guidance centre, In case of any clarification Guidance centre can contact the candidate.
- **School / Guidance Centre Zone:** It would be a dropdown field containing the list of zones.
- **School / Guidance Centre:** It would be a dropdown field containing the list of the names of Schools/Guidance Centre as per selected zone.

- **Upload Required Document:**

After filling the registration form college will have to upload necessary documents which are then to be verified.

The Document file types allowed are jpg, jpeg, png, bmp, pdf and file size allowed is 500 KB maximum.

SCHOOL EDUCATION AND SPORTS DEPARTMENT, MAHARASHTRA



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Dashboard | Upload Required Documents

Note : All documents marked with * is compulsory. It is mandatory to upload all compulsory documents.

File Types Allowed **jpg, jpeg, png, bmp, pdf**

Maximum File Size Allowed **500 KB**

Sr. No.	Document Name	Upload	View	Delete
1	* Caste Certificate.	↑		
2	Non-Creamy Layer Certificate.	↑		

[Save & Next](#)

Candidate can upload the document by clicking on the upload button.

Upload Document

Choose file | Browse

Close | [Upload](#)

Maximum File Size Allowed **500 KB**

Sr. No.	Document Name	Upload	View	Delete
1	* Minority Certificate.	↑		

[Save & Next](#)

Candidate can also view the uploaded document by clicking the 'view' button.

*** Minority Certificate.**

TEST

[Delete](#)

• Lock Application Form:

After submitting the form, registration process is completed, and no changes can be done by the college user.

And, candidate can able to view/Print the entire registration form.

Now the form will be sent to the guidance centre. guidance centre can view and verify all forms. If verified, verified status is displayed in user panel. So, when user login after the registration, summary page will open with student application Status.

If guidance centre not verified, user status would be “**Locked but Not Verified**”

SCHOOL EDUCATION AND SPORTS DEPARTMENT, MAHARASHTRA



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Dashboard	Dashboard
Application Form	<p>Welcome to Std. 11th Centralised Online Admission Process 2020-21</p> <p>User Login ID : PNT100009 User Type : Applicant User Name : HANDAL YASH RAJESH IP Address : 49.36.0.196 Current Login Time : 10/07/2020 3:33:46 PM Previous Login Time : 10/07/2020 11:29:29 AM</p> <p>Application Status</p> <p>Registration Form : Part-I Locked But Not Verified</p>
Print Application Form	
Miscellaneous	
Check Document Verification Status	
Pay Registration Fee	
Payment History	
Send Grievance	
Check Grievance Status	
Change Mobile No. / E-Mail ID	
Change Password	
Change Security Question	

If guidance centre verified, user status would be “**Verified**” and candidate can start Part 2 of application form (Option Form).



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Dashboard	Dashboard
Application Form	<p>Welcome to Std. 11th Centralised Online Admission Process 2020-21</p> <p>User Login ID : PNT100009 User Type : Applicant User Name : HANDAL YASH RAJESH IP Address : 49.36.0.196 Current Login Time : 10/07/2020 3:38:22 PM Previous Login Time : 10/07/2020 3:33:46 PM</p> <p>Application Status</p> <p>Registration Form : Part-I Verified</p>
Print Application Form	
Miscellaneous	
Check Document Verification Status	
Pay Registration Fee	
Payment History	
Send Grievance	
Check Grievance Status	
Change Mobile No. / E-Mail ID	
Change Password	
Change Security Question	